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Attachment 1

#### PILOT INSTRUCTION BRIEFING

- 1. <u>Situations</u>: The situations in which guidance may be required:
  - a. Emergency landing at a military base.
  - b. Emergency landing at a civilian base.
  - c. Landing on an unprepared field.
  - d. Bailout.
- 2. <u>General Instructions</u>: Best judgment must be used in any emergency situation. Listed below are instructions which must be considered in an emergency situation. The pilot will:
  - a. Maintain project and aircraft/equipment security.
  - b. Attempt to place this incident in the hands of the following authorities, in order of preference:
    - (1) Military base commander.
    - (2) Airport manager (if landing is at civil airport).
      - (3) Law enforcement officer.
    - c. Advise the proper officials of the incident.
  - d. Obtain names and addresses of all people who see the aircraft and/or give assistance.
    - e. Record expenses and obligations incurred.
    - f. Retain possession of flying suit.
  - g. Refer press inquiries to the Director of Information, Office of the Secretary of the Air Force, Washington, D.C.

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3. <u>Detailed Instructions</u>: Certain specific actions are required for each emergency listed in paragraph 1. above.

### a. <u>Landing at a Military Base</u>:

- (1) Give the appropriate letter to the Base Commander and request that the aircraft be placed under guard in a hangar or under cover in a secluded part of the base.
- (2) Execute instructions contained in "Telephone Instructions" paragraph noted below.

#### b. Landing at a Civil Airport:

- (1) Make security of the aircraft the prime consideration. Immediate steps must be taken to utilize the facilities available.
- (2) Contact the airport manager and impress on him the classified nature of the aircraft and equipment. He will be repaid for services rendered by the U.S. Air Force.
- (3) Execute instructions contained in "Telephone Instructions" paragraph noted below.

### c. Landing on an Unprepared Field:

- (1) Attempt to remain with the aircraft until someone arrives.
- (2) Request the assistance of the nearest law enforcement officer. If necessary, hire someone to guard the aircraft.
- (3) Request law enforcement officer to take charge of the aircraft until official military help arrives.
- (4) Execute instructions contained in "Telephone Instructions" paragraph noted below.

#### d. Bailout:

(1) Proceed by best means available to a telephone or law enforcement officer.

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- (2) Request that law enforcement officer take charge of the aircraft until official military help arrives.
- (3) Execute instructions contained in "Telephone Instructions" paragraph noted below.
- 4. <u>Telephone Instructions</u>: In any situation requiring unscheduled landing or bailout, telephone and advise the Senior Controller, NORAD COC, Colorado Springs, Colorado. Telephone numbers are:
  - a. Area Code 303, 632-6617
  - b. Area Code 303, 635-8911 extension 2544
  - c. Military circuit drop numbers 424 or 853
    - (1) Your location
    - (2) Location of aircraft
    - (3) Nature of the trouble
    - (4) Security of the aircraft
    - (5) Assistance needed
  - (6) Telephone number where you can be reached for further information.
    - (7) Known newspaper knowledge or interest.

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